

7<sup>th</sup> October 2015

Circular No (8) Year 2015

To All Managers: Licensed Hospitality Establishments

Ras Al Khaimah – U.A.E

**Subject: Decree No 20 of 2015 – Introduction of Tourism Dirham**

The Amiri Decree No 20 of 2015, will introduce the Tourism Dirham in the Emirate of Ras Al Khaimah, which is applicable to all hospitality establishments operating in the Emirate, and will be effective from November 1<sup>st</sup> 2015.

The Tourism Dirham is payable for each night of occupancy per room in accordance with Schedule No 1 of Decree No.20. The Tourism Dirham is a new fee which should be listed separately in any invoice/ folio for all hotel guests.

All properties are required to implement the following changes by October 31<sup>st</sup> 2015, in order for the new system to be implemented in a timely and seamless fashion.

1. Hotel PMS (front office system) to be customised to add a new transaction code to the guest folio. Transaction code titled "Tourism Dirham".
2. The IP Address and Port Details will need to be updated by each property. Each property will need to make the necessary arrangements to open the ports from their Firewall and Hotel Network. The details are as follows:

IP Address: 213.42.233.253

Port: 8087

**Tourism Dirham Guidelines:**

1. The Proposed will be based on the following criteria:

Five Star Hotels	AED 20	Per key	Per Night
Four Star Hotels	AED 15	Per Key	Per Night
Three Star Hotels	AED 10	Per key	Per Night
Two Star Hotels	AED 10	Per key	Per Night
One Star Hotels	AED 7	Per key	Per Night
Deluxe Hotel Apartment	AED 20	Per key	Per Night
Superior Hotel Apartment	AED 15	Per key	Per Night
Standard Hotel Apartment	AED 10	Per key	Per Night
Motel	AED 7	Per key	Per Night
Holiday Home Deluxe	AED 15	Per key	Per Night
Holiday Home Standard	AED 10	Per key	Per Night

Tourism Dirham Transaction Code Guidelines:

The Tourism Dirham is applicable to all occupied rooms per night, including complimentary rooms, with the exception of the following:

1. House Use

We will issue further communications in multiple languages at a later date regarding what will need to be passed onto the hotel guests and trade travel partners in the industry.

Communications regarding the training programs for the new mandatory check-in procedures, technical requirements and financial reporting will also follow.



Haitham Mattar

CHIEF EXECUTIVE OFFICER

